

# Minutes for IBIC Board of Trustees Meeting – November 10, 2022

**Trustees Present:** Karen Kinnaird, Kim Hatchel, Kathy Cartwright, Leah Katzer, Judy Drew, Joni Landeen, John Lane, Charlie Zuzzio, and Mark Smoot.

**Trustees Absent:** Greg Trueb, Russ Sciandra, and Ted Schmid.

**Guests Present:** Sarah Runnels, Don Lantz, Michael and Sabrina Buerger and Dave Weinstock.

**Call to Order** – Meeting called to order by Karen Kinnaird at 6:01 PM. Meeting conducted in person at Clubhouse.

**Request to Accept Agenda** – Approved.

**Rules of Conduct** – Time limits, please read all reports ahead of time to save on time and comments.

**Request to Record** – Approved.

**Request to Accept Previous Minutes** – Judy Drew made motion to accept Annual Meeting, September and October minutes. All approved.

**Request to Accept Committee Reports** – John Lane made motion to approve reports, all approved.

## COMMITTEE REPORTS

**Boat Rack:** Charlie Zuzzio – Abandoned kayaks removed. Inflatable kayak was damaged and un-repairable and was disposed of. Other kayak is being stored on Charlie's property until reclaimed.

**Breeze:** Sarah Runnels – New computer has been purchased and Sarah is getting everything transferred over.

**Childrens' Activities:** Holiday party for kids set for Sunday, December 18, from 3:00-5:00 PM. Need volunteers to help set up and clean up.

**Clubhouse:** Judy Drew – The North Kitsap Options Program would like to rent Clubhouse, [a 501(c)(3) so 1/2 price rental fee], on Thursday, December 8th for a holiday potluck.

**Financial:** John Lane – John Lane made motion to take Susan Hancock off as a card holder and to put Judy Drew on as a debit card signatory/holder along with Sarah Runnels and John Lane. All approved. Board will start using Quickbooks instead of Quicken. Board took first look at proposed budget for 2023. Discussed PO gutter repair. Discussed starting to use PayPal or like system to be able to take electronic payments for memberships, etc. Board ok'd looking into and proceeding with it. After looking at all monies coming in, it was decided that membership dues will not need to be raised for next year. Don Lantz discussed Generations Fund. Wanted to let new board members know what it is for. It is to preserve what the IBIC has for future generations. Would like next project to be Gill Park renovation. Use community for work parties/fundraisers to offset costs.

**Membership:** Susan Hancock is meeting with with new volunteers this week to take over duties. Membership drive letters will go to print in early December. Any changes? Alternative form of payment? Will look into PayPal, but won't be able to do in time for 2023 membership year.

**Merchandise:** Colleen Vlahovich – New Fall/Winter order of merchandise has been placed with IndiPrints. Items ordered include Indianola beanies, aprons, adult full and 1/4 zip sweatshirts, toddler/youth sweatshirts, t-shirts, adult Christmas crew sweatshirt... and more! Hopefully will arrive in time for Holiday Craft Fair, November 19th. Store will be open from 9:00 AM - 3:00 PM that day.

**Properties:** Ted Schmid – Abandoned kayaks removed. Inflatable kayak was damaged and un-repairable and was disposed of. Other kayak is being stored on Charlie's property until reclaimed. Clubhouse: Need volunteers to help organize and clean storage area underneath. This would include removal of old paint cans to either hazardous waste site in Bremerton or kitty litter and disposal. Bid received for PO gutter for \$500. They are booked out until February but hope to squeeze it in earlier since it is such a small job. Board approved expense.

**Website:** Sarah Runnels – Sarah contacted Cinnamon Harrington at Interlock Solutions regarding having payment options added to website for memberships and possibly other categories. Their non-profit fee is now \$100/hour and she estimated needing 5-7 hours to complete. John Lane has been discussing project with Michael and Sabrina Buerger. They have offered several other options that would take longer than a few weeks to complete. This project should be budgeted for 2023 should the board approve it.

## **OLD BUSINESS:**

**Sharps Containers for IBIC properties:** Three have arrived. One will go in each bathroom in Clubhouse. Third one will be installed near Port a Potties.

**Hazard Mitigation Meeting Update:** No updated information on next meeting. Kathy Cartwright will keep board posted.

**Land Acknowledgement Request Still Active:** Russ Sciandra – Still being re-worked.

**Conflict of interest Forms for New Trustees:** Karen Kinnaird collected prior to meeting.

**Fitness Class Offered at Clubhouse by Member Susan Henry:** Started this week, waivers will need to be signed by all participants. Classes are Mondays, Wednesdays and Fridays from 9:00 -10:00 AM.

## **NEW BUSINESS:**

**Clubhouse/Pavilion Holiday Decorating:** Volunteers needed. Kim Hatchel, Kathy Cartwright, Karen Kinnaird and Don Gibson have volunteered. Holiday budget of \$200.00 has been approved. Purchasing boxes that will protect where extension cords plug into each other.

**Polar Bear Swim:** Will be held this year. Will notify homeowners in area.

**Chili Cook-Off:** Will be January 7 at 6:00 PM. Karen Kinnaird requests that Board participates in some way.

**No December Board Meeting or Breeze.**

## **GUEST COMMENTS/QUESTIONS:**

**Dave Weinstock:** He has been talking with Kitsap County about re-doing tennis/basketball courts. They have agreed to renovate them sometime next year per County Commissioner. Dave is requesting possible community members to form work parties to help maintain.

**Sarah Runnels** would like IBIC to sponsor Polar Bear swim because it is held on IBIC property. Boards agrees. Suggested options for heat at the PO when power goes out. Board will look into it.

Meeting adjourned – Kathy Cartwright motioned to adjourn meeting at 7:25 PM.

Next meeting is January 12, 2023 at 6:00 PM in Clubhouse

Minutes submitted by Kim Hatchel, IBIC Secretary