

# Minutes for IBIC Board of Trustees Meeting – October 14, 2021

**Trustees Present:** Susan Hancock, Russ Sciandra, Kathy Cartwright, John Lane, Colleen Vlahovich, Karen Kinnaird, Kim Hatchel, Greg Trueb, Doug Hayman, Joni Landeen and Charlie Zuzzio

**Trustees Absent:** Ted Schmid

**Guests Present:** Sarah Runnels and Don Lantz.

**Call to Order** – Meeting called to order by Karen Kinnaird at 6:01 PM. Meeting conducted in person at Clubhouse.

**Request to Accept Agenda.** Karen Kinnaird.

**Rules of Conduct** – Time limits, please read all reports ahead of time to save on time and comments.

**Request to Record** – Approved.

**Request to Accept September Minutes** – Susan Hancock made motion to accept. Unanimous yes.

**Request to Accept Committee Reports** – Russ Sciandra motioned to approve reports, unanimous yes, Approved.

## COMMITTEE REPORTS

**Breeze Newsletter Committee** – Committee recommends the Breeze continue to be sent to all Indianola residents and not just IBIC members.

**Clubhouse Rentals** – Judy Drew. Only one new booking for October since last meeting. Dishwasher needs new/better system of draining water from washer to the outgoing drain.

**Covid Committee** – Russ Sciandra, Karen Kinnaird, Doug Hayman, Charlie Zuzzio. No adult Halloween Dance due to Covid. Planning to move ahead with children's Halloween party with Covid modifications. No eating in Clubhouse, possibly give treat bags to-go. Holiday Fair is OK to go with Covid modifications and limits on customers in building. Possibly have separate doors for entrance/exit. Possibly have someone man doors for capacity limits.

**Elections/Membership** – Susan Hancock. 2021 membership is at 519 members. \$33,966.00 from dues and \$11,350.00 from donations.

**Finance** – John Lane. On behalf of Don Lantz and John Lane. September had a negative cashflow of -\$1,063.58 as would be expected as income from memberships drops almost completely off. YTD is still a positive cashflow of \$34,610.12. In October, \$3,097.42 in property taxes is due, which will be a hit on cash, but with a strong cash position, tracking is good to end year considerably up.

Motion was made by Kim Hatchel that Karen Kinnaird and Kim Hatchel be on the IBIC safe deposit box agreement form; that Russ Sciandra, Kim Hatchel, Karen Kinnaird, John Lane and Don Lantz be on the IBIC regular checking account signature card; and that Judy Drew, Susan Hancock, John Lane and Sarah Runnels be authorized to use IBIC debit cards, all at Kitsap Bank. Unanimous yes.

**Merchandise** – Colleen Vlahovich. Business is slow as usual this time of year. Expecting new merchandise for Holiday Fair. Made a little over \$400.00 this month.

**Properties** – Ted Schmid. Annual service to generator. Waiting on bid from Matt Sherman to limb up cedar tree near Clubhouse. Seeking a bid for asphalt repair over post office drain line. Wilcox stairs need vegetation cleared. Crab slide in play area has been painted and sealed thanks to Bill Vinci. Master property project list provided at meeting. Tennis courts were recently cleaned up by Kitsap County.

## OLD BUSINESS

**Conflict of Interest forms** – Please turn in ASAP.

**Indianola Days** – Susan Hancock made motion that July 30th be the date for 2022 Indianola Days. All approved.

**Warming Station** – Committee met with Gael Owen and learned about running station. Susan Hancock met with generator technician and learned how to operate generator. Kathy Caldwell is checking with volunteers to see if they will continue to help if called on. Stocked warming station pantry with needed supplies, put new batteries in flashlight. Ann Lantz purchased new deicer. New email is [warmingstation@indianola.club](mailto:warmingstation@indianola.club). Reached out to Cherrie May, Emergency Management at Suquamish Tribe to let her know of changes. Will also notify her if station is open so she can let Tribal Elders know it's available. Possibly put a small dollar amount in budget for supplies? Per Don Lantz, can pull money out of management reserve.

**Bookkeeper Position** – Post a solicitation for an IBIC bookkeeper? Have a resume from KK Smith, but want to be fair and put out for others to bid on. John Lane will do bookkeeper duties for now.

## NEW BUSINESS

**Indianola Days/Breeze Questionnaire** – Results: **1.** Food Truck 23, Salmon Dinner 25 **2.** Lunch 23, Dinner 2, Both 18 **3.** Salmon Dinner Volunteers 19, Catered 9 **4.** Stunt Night in Park 37, Clubhouse 9 **5.** Breeze, how do you read? Hardcopy 42, Online 3, Both 4 **6.** Subscribe Online? Yes 27, No 21. Thanks to all that participated.

**Rodent Problem** – Isolated incident? Will talk to Ted Schmid for more information.

**Computer for Treasurer** – Laptop in office is going to be dedicated Treasurer computer for continuity.

**Clubhouse issues** – Judy Drew would like clarification of her role when there are issues with Clubhouse, ie. plumbing issue with dishwasher. Susan Hancock will update Emergency Call List.

**Land acknowledgment quote at beginning of IBIC meeting** – Susan Hancock would like an acknowledgement at the beginning of each meeting. Other entities are doing this, possibly get with tribes and see how they feel about this. Will keep discussing and learning about this.

**Guest questions/comments** – Per Sarah Runnels, Emily Reckord would like to serve hot dogs at kids Halloween party. It was decided no eating in Clubhouse because of Covid concerns.

Don Lantz will post guest password for the Clubhouse in the office.

**Thank you** – Thanks to Bill Hancock for running to the Clubhouse to turn on the heat for the Bridge Club. Thanks also to Ted Schmid for coming down to the Clubhouse after a long day at work and fixing the problem with the dishwasher.

Motion to adjourn meeting at 7:26 by Unanimous yes.

Next meeting is November 11, 2021 in Clubhouse

Minutes submitted by Kim Hatchel, IBIC Secretary