

# Minutes for IBIC Board of Trustees Meeting – January 14, 2021

**Trustees Present:** Susan Hancock, Don Lantz, Colleen Vlahovich, Sonja Selboe, Karen Kinnaird, Russ Sciandra, Ted Schmid, Joni Landeen, Kim Hatchel, Charlie Zuzzio

**Trustees absent:** Greg Trueb, Dave McIlvena

**Guests Present:** 7

**Call to order** – Meeting called to order by Susan Hancock at 6:00 PM. Meeting conducted via video conference.

**Request to Record** – Approved.

**Roberts Rules Of Order booklets-** Pick up at Saturday Market and sign sheet to check it out.

**Request to Accept November Minutes** – Unanimous yes, with Susan Hancock making motion to change word in Welcoming Resolution to "volunteers". Kim seconded. 8 yes, 1 no, 1 abstain.

**Request to Accept Committee Reports** – Approved

**Committee Reports** – All reports were submitted via email to each trustee prior to the meeting and these reports were accepted into the minutes. They are as follows:

**Beach** – Susan Hancock. The committee has met twice. There are 14 members plus Trustee facilitator and community mediator. The first meeting was learning about the history of the beach. The second meeting is a brainstorming session about issues pertaining to the current state of the beach.

**Boat Rack, Website** – Sarah Runnels. Nothing to report.

**By-Laws** – Russ Sciandra. Bylaws Amendment, **2.3 Voting Rights**

2.3.1 Each adult possessing an Individual, Special, or Honorary membership, and each adult possessing a Household, Family, or Sponsoring membership (maximum of two adults per membership class as outlined in Article 2.1.1), **that is effective fourteen (14) days before the scheduled date of any meeting**, shall be entitled to one vote **at that meeting** on matters of corporate business, except as provided below. • **New Policy:** A list of all members qualified to vote on matters of corporate business per Article 2.3.1 of the Bylaws shall be posted on the IBIC bulletin board and website fourteen (14) days prior to any scheduled meeting. • Next month we will vote on the new policy and discuss holding a special election for the two bylaw changes we have on the table now.

**Clubhouse Rentals/House Rules** – Judy Drew. The quilters have cancelled their 2021 class. They plan on returning the first two weeks of March 2022. • **Clubhouse use for school work-internet:** One college student came to use it. Susan Hancock met her, however the the WiFi was not working. Susan contacted Suquamish Elementary and Chief Kitsap Academy so they are aware of opportunity to use Clubhouse.

**Food/Clothing Drive** – Colleen Vlahovich. The drive was very successful. Weekly trips were taken to both Kingston Food Bank and Share Net. A Thank You to the community will be in the January Breeze.

**Elections/Membership** – Catherine Freeman. The form was mailed out very early in January, many have been returned. We have sold 135 parking passes with several memberships taking advantage of the ability to buy more than 2. I have several more memberships to process and funds to deposit, so there will be more revenue coming in. It is too early to compare to last year, but it seems that more people are doing sponsoring memberships. I am hopeful that this trend will continue. Memberships that come in from outside the boundaries can be brought to membership committee, and also to trustees to approve or not.

**Finance** – Don Lantz, Greg Trueb. We ended the year with a negative cash flow of -\$3,123.70. Not so amazingly since we didn't have a lot of rental income or our usual fundraisers. The good news is I'm not especially worried as we have significant money in our checking account. Checking ending December 31, 2020 \$18,667.46. Generations ending December 31, 2020 \$134,845.23. Catherine reported so far for the month of January we have received in dues and donations \$13,605 in new revenue not reflected above.

Other work performed: Ordered a new safe for the office, unpacked and placed in office closet. This is to get rid of the simple locking black box on the desk. Place a whole new file system in with tabbed permanent folders and labeled folders for files that should be archived each year. Some more work left still to do to complete. We pass COVID we need to get

some people to help clean the office up. Have moved some vendors that we cut checks to and had them set us as autopay, still a little more work to do. Set up in Quicken a tracking of future bills and income so we can see what is coming up in recurring bills/income. Make weekly deposits for the garage store. • Don Lantz made MOTION to move Generations and Emergency Funds to Edward Jones as IBIC's investment savings vehicle. Seconded by Colleen Vlahovich. Yes-9, No-0, Abstain-1. Don Lantz will work with Lisa Kerwin from Edward Jones and keep board up to date. Next month will be budget report.

**Merchandise** – Colleen Vlahovich. Sales were very positive for the IBIC store. Store was open 2 days each week, usually Wednesdays and Saturdays. Received new adult full zip up sweatshirts and more toddler/youth hoodies (sold out the first order very quickly). Christmas decorations were a hit, so hopefully will do that again next November and December. We are bringing back the T-Shirt/Sweatshirt Design Contest, so be on the look out about it in the January Breeze. Lets please promote it! The IBIC store will be open every other Saturday in January, (1/9, 1/23 ) and February (2/6, 2/20) and back to every Saturday in March. Colleen Vlahovich will be sending out Doodle poll to get volunteers for March, April and May. Susan Hancock would like to possibly have online store. Don Lantz and Colleen Vlahovich have talked about it as well. Needs more discussion.

**Properties** – Ted Schmid. King/Duncan stairwell, damaged Mutt Mitt container replaced by property owners? Boat rack repaired in December. Thank you to Sarah and Billy Runnels for coordinating boat removal and to Ajay Advani and Terry Kelly for their assistance. • Clubhouse: Door closer installed on front door. New key storage cabinet installed in office. Attic inspected and power source evaluated for KPUD modem relocation. (Susan Hancock and Ted Schmid decided to construct a shelf above window in office to relocate modem, especially if it needs repairs). • Post Office: Hole in parking lot drain line repaired. Decommissioned furnace oil tank is currently being evaluated for viability and no cost removal/ adoption. • **Property inspections – Clubhouse:** library door needs repair. Security sensor and light need replacement. Rotten structure in playground planter needs removal as well as old signs and bins behind dumpsters. Tiles in front area need to be reset. Camilla tree in playground needs pruning. Handicap access railings and support post is rotting and needs eventual repair. Stump on northwest corner building is rotting and should be removed. Pressure wash needed for concrete parking areas and curbing along Indianola Road. • **Post Office:** Fuel tank sensor inside is still hard wired and powered, furnace has been removed, but fuel lines remains. Rainwater drain line is damaged on NE corner. Parking lot has sustained damage due to cars parking on collapsed drain line adjacent to bulletin board. Parking stall adjacent to bulletin board on Shore Drive is too narrow and cars have been parking in planter. Consider asphalt repair, curbing, and blacktop refresh prior to relining. Heat pump needs to be inspected and serviced. **Fuel Tank:** Need to remove it and fencing around it. Ted Schmid can remove all fencing. Don Lantz wants to go over costs of doing so. Steve Vlahovich brought up point that due to possible dangers of old tank, please get waiver signed from person who takes it. Old tanks are normally cut up. Ted Schmid made MOTION to get authorization to move existing, decommissioned fuel tank at Indianola Post Office. Seconded Don Lantz. Yes-Unanimous. • **Gill Parking Strip:** Fresh gravel is needed on furthest south parking area. • **Pavilion:** Salmon bake prep tables are completely rotted and need replacing. Proposal: Ted Schmid seeks permission from fellow board members to begin decommissioning of fence and posts surrounding post office fuel tank in order to facilitate its removal.

**Security** – Susan Hancock. Per Russ Sciandra, people in security committee feel that hiring off duty Kitsap County Sheriff Deputies to sit at head of dock is the most effective thing that has been done to date. Russ Sciandra feels we should look into it more. Committee needs to meet soon.

**Solar** – Dave Mcilvena. Susan Hancock and Ted Schmid put locks on outside boxes. Keys are in the office.

## **Old Business**

**Dumpsters** – The IBIC 8 yd dumpster should be removed January 14. Rachel Trueb has asked us to contribute \$100 a month for their two dumpsters. Concerns about where people will dump beach garbage, Don Lantz suggested IBIC pays for their dumpster and recycle and the Indianola Store do the same, and then waiting until summer months to re-evaluate garbage/recycle concerns. IBIC dumpsters are usually pretty empty because they are kept locked. IBIC may consider going to every other week for pick up. Also concerns about people illegally using dumpsters at night for their personal garbage. Karen Kinniard will write thoughtful letter to Rachel Trueb about dumpsters. IBIC can possibly put, "Pack it in, Pack it out " signage by stairs.

**Holidays** – The outside of the Clubhouse was decorated with snow flakes, snow man and lights (there were 2 wooden gingerbread kids but they were stolen). Susan Hancock bought most of it at the Dollar Store. Craig Jacobrown donated

and put up lights in the 3 trees. Many trustees were frustrated with the sudden vote on our holiday policy. The board will reconsider a new policy or procedure for holidays in the future. A new committee is needed to create new policy/ procedure and bring to the next meeting. Joni Landeen, Charlie Zuzzio and Susan Hancock volunteered. Create policy to deal with "new business" that we don't vote on it first time around. Charlie Zuzzio recommends an Action tracker for the board. He has a couple of things to send out to board to help facilitate this.

**KPUD Fiber Optic Cable** – Clubhouse use is ok. Students can use. See community service above.

**OLA Discussion** – tabled, still working on. Susan Hancock has contacted Suquamish Tribe.

**Outdoor School Proposal** – Joni Landeen still working on. Keeping an eye on Covid, she may not do the program if kids are back in school.

**Thank You and Welcome** – For the Trueb families. Susan Hancock purchased a flower arrangement from local florist, Thistle Home and Garden in Kingston (thanks to Colleen Vlahovich for picking it up) to welcome Rachel and Greg Trueb. A card was also given. IBIC is purchasing a tree to give to Rob and Tia Trueb to thank them for their years of ownership at the Indianola Country Store. Karen Kinniard and Susan Hancock will deliver.

### **New Business**

**Revising Articles of Incorporation** – Need to form a new committee to come up with new words to make sure we are following IBIC mission statement correctly. Susan Hancock wants to make sure the IBIC stays within its scope. Susan Hancock made a motion to form new committee to tackle this. Charlie Zuzzio seconded. Art Langlie, Charlie Zuzzio, Sarah Runnels, Don Lantz, Dionne Deschenne and Susan Hancock agreed to be on committee.

**Indianola Days** – Many issues to consider when planning Indianola Days 2021. Possible dates: July 10, 11:54 -2.0, July 24, 11:40 -3.2, August 7, 10:55 -1.5, August 21, 10:41 -2.1. Karen Kinniard made MOTION to choose July 24 as the date. Colleen Vlahovich seconded. Unanimous vote to accept that date. Due to Covid, it may need to be cancelled or modified. Steve Vlahovich brought up concerns about publicizing Indianola Days and bringing in too many people.

**Beach Contamination** – Put picture of water contamination sign from county on IBIC Facebook page. County does test water daily and will remove sign when safe.

### **Guest questions/comments**

**Bylaws Amendment** – Sarah Runnels brought up that there are supposed to be 3 readings before submitting to the membership for vote. Will discuss amendment at next meeting for 3rd time.

**AED machine** – Bob Kinniard will get with Bob Kernaghan that machine is working every month.

Next meeting is February 11, 2021. Meeting adjourned at 8:04 pm

Minutes submitted by Kim Hatchel, IBIC Secretary