

Minutes for IBIC Board of Trustees Meeting – October 8, 2020

Trustees Present: Susan Hancock, Colleen Vlahovich, Sonja Selboe, Karen Kinnaird, Greg Trueb, Russ Sciandra, Ted Schmid, Kim Hatchel

Trustees Absent: Don Lantz, Dave McIlvena, Joni Landeen

Guests Present: Catherine Freeman, Sarah Runnels, John Lane, Charlie Zuzzio, Bob Kraft, Craig Jacobson

Call to order – Meeting called to order by Susan Hancock at 5:45 PM. We immediately went into Executive Session with above mentioned present Trustees until 5:59, regular meeting commenced at 6:00. Meeting conducted via video conference.

New Trustee Vote – 3 candidates to fill 1 vacant position. Bob Kraft 0, Katie King Keller 2, Charlie Zuzzio 6 and 1 email vote. Charlie Zuzzio was voted in.

Request to Accept September Minutes – Unanimous yes, with addendum to strike vote for disclosing vote totals.

Request to Accept Committee Reports – Approved

Committee Reports – All reports were submitted via email to each trustee prior to the meeting and these reports were accepted into the minutes. They are as follows:

Finance – Greg Trueb, Don Lantz and Paul Larson met (socially distanced) at the Clubhouse library on Thursday, October 1 and discussed the transition of duties and information for the treasurer role. Don and Greg received lots of very helpful information (thanks Paul!) and we have some good ideas about how to streamline and improve security of the IBIC's finances. Our next steps include meeting with Moe O'Rourke in order to better understand her role and transition the remaining accounting functions to the Co-Treasurers. In the meantime, the Trustees need to approve the last meetings in order for the President and Co-Treasurers to be able to update signers on the bank accounts, safety deposit box, debit cards and utility and insurance accounts. The Co-Treasurers will provide a two month financial update during the November meeting.

Membership – Three new memberships and three new renewing memberships in September for a total of \$305 in dues, \$30 on parking, and \$35 in various donations for a total deposit of \$370. The YTD numbers are as follows: Dues \$32,265. Donations; Parking \$4,180, Mutt Mitts \$2,117, Breeze \$782, Landscaping \$1,297, Generations \$4,967, Pavilion \$972, Security \$3,596.50, Playground \$525, Other \$645, Extra \$265 – Total Donations \$15,166.50. Total \$51,611.50.

Properties – Ted Schmid. Pending Projects: Generator repairs completed and overseen by Bob Kernaghan. Clubhouse drop-off box repaired. Post Office parking lot re-line estimate of roughly \$750. Properties inspections: Clubhouse entry door needs repair, all other points of entry inspected (fall/winter). Boat rack requires moderate overhaul (fall/winter). Mutt Mitt stations require remount (fall/winter). Stairwell repair (spring). Future projects: Post Office Interior paint (tbd), play area renovation (tbd), remove old paint from storage, reorganize. Goals: To prioritize and improve Clubhouse function during Covid shutdown and create monthly maintenance checklist.

Food and Clothing Drive – Colleen Vlahovich. The IBIC Food and Clothing drive has started. Runs October 5 - December 20. Boxes are located on the porch of the Clubhouse. There will be an article in the October/November Breeze, flyers on the kiosk and Post Office. Non-perishable foods and new or slightly used gloves, hats, socks and coats accepted. All donations will be delivered to Kingston Food Bank and ShareNet.

House Rules/Clubhouse – \$165.00 per session for Covid cleaning, 20% of capacity. Covid cleaning can be done on Monday nights.

Beach Committee – We are up to 5 members, would like to see 12. Talked to dispute Resolution Center, here is their feedback. Please read and give feedback next month. The following are fees for different services they offer: Facilitating a meeting/2 facilitators (low conflict situation) \$250.00 an hour for meeting time, \$50.00 for hour prep. Multi-party Restorative facilitation/two facilitators (for escalated conflict) \$75.00 per hour per party for Intake of Individuals, then \$175.00/hour for time spent in session (min. 3 hours), Listening circles/two facilitators (community building/ understanding) Circle w/12 or less is \$1,000 and circles w/12-20 parties is \$1500. Information is from Sue Miglino Dispute Resolution Center of Kitsap County.

Boat Rack – Sarah Runnels. Waiting for abandoned boat to be picked up.

Website – Sarah Runnels. The IBIC's website is now secure thanks to the assistance of Leslie Newman.

Solar Report – Dave McIlvena. Power Trip Energy will be stopping by the Clubhouse next Wednesday at 1 PM to hand off the project documents and give quick walk through of the system components. Will keep group small (max. 4 people) and all will be wearing masks.

Elections Committee – was mentioned they need to get together. Vice President, Secretary, Membership chair, Breeze chair.

Merchandise – Colleen Vlahovich. Excited about new merchandise available soon at store.

Old Business

Dumpsters – Susan Hancock, Paul Larson and Rachel Trueb met on October 5 about solutions. Susan and Rachel met again on October 7 along with Waste Management to discuss solutions, Rachel will write proposal to submit to Trustees. She will also contact Port Of Indianola.

By-Laws – Russ Sciandra made a motion that we remove the word “biological ” from bylaws. Votes for: Unanimous Against: 0 Abstain: 0.

Robert’s Rules of Order Booklet – Susan Hancock purchased a new version for \$17.99. Would like to go ahead and purchase a copy for each trustee at approx. \$4 a copy. These will be checked out and returned when you are no longer a trustee.

Outdoor Environmental School – Joni Landeen. Out of town, still working on proposal.

Student Help – Susan Hancock, Colleen Vlahovich and Joni Landeen got together and discussed needs in Clubhouse. Judy Drew created special code for this use. Susan Hancock contacted our insurance company, they ran it by underwriter and so no problems. Joni Landeen created sign-in sheet and list of expectations. Decided to proceed with this for students. Sonja Selboe volunteered to help monitor.

Policies – Russ Sciandra made motion to adopt a strict policy to not publish letters to the editor in the Breeze. Votes for: Unanimous, votes against 0, abstain: 0. It was suggested to possibly add thank you section in Breeze.

Recognitions – Plaque for Keith Pickerel and Volunteers of the Year is being done by Ann Lantz.

Beach Clean Up – October 17 from 10:00 -2:00.

New Business

Oil Tank – Susan Hancock wants look into removing oil tank behind post office.

Budgets – All committees need to submit budgets to Susan Hancock and Finance Committee.

Warming Station – Gael Owen will follow Covid standards. PPE donated from Suquamish Tribe.

Welcoming Resolution – Presented by Craig Jacobson, will put on agenda at next meeting to discuss further.

Meeting Adjourned at 8:00 PM

Submitted by Kim Hatchel, Secretary