

Minutes for IBIC Board of Trustees Meeting - October 10, 2019

Trustees Present: Don Lantz, Catherine Freeman, Bob Kernaghan, Sonja Selboe, Colleen Vlahovich, Karen Kinnaid, Paul Larson, Sarah Runnels

Trustees Absent: Dionne Deschenne, Dave McIlvena, Bob Kraft, Susan Hancock

Community Members Present: Kayleen and Paul Pritchard, and Barbie Brooking

I. Call to order – 5:01 PM by Don Lantz

II. Approval of Minutes – Approval of September minutes called for and unanimously approved.

III. Special Request to Review Solar Panels Project

A. Solar Panels Update – Kayleen Pritchard. Recent pledges; \$600 which brings the total to \$21,470.

Waiting for decision on Suquamish grant. Solar Committee will present two plans to the Trustees to move forward with the solar project; one with and one without grant money. Cost estimates for solar panels are less now than a year ago. Plans will be presented at November board meeting as well as at a public meeting to be announced. Either way, system is planned to install in early 2020. Will be calling for pledged money soon.

IV. Committee Reports

A. Bylaws – Sarah Runnels presented First Reading of proposed bylaw amendments. The bylaws lack mission statement, values and vision statement which help to define a club's purpose and direction, so one is being developed. Other portions of the bylaws need clarification and trustees desire flexibility in scheduling the annual membership meeting and other dates. The goal is to present the amendments for a vote in January. Don Lantz informed the board of the need to have indemnification protection added to the bylaws.

B. Boat Rack – Sarah Runnels and Barbie Brooking requested rule change to allow paddle boards on boat rack. MOTION made, seconded, passed. • **Zero Waste** – Also, Barbie requested the Zero Waste division of Salmon Bake Committee be informed of who the chair will be in 2020 so they may discuss the purchase of recyclable plates and cups. For now, Club is still trying to use up what was previously purchased.

C. Finance – Paul Larson for Bob Kraft. Paul provided board with, and discussed, year-to-date budget reports. As of Oct. 10 account balances are: Checking \$25,723, Savings Money Market \$117,574. Total \$143,297. Income from future merchandise sales and rentals may help balance the budget.

D. Signature Card – MOTION was made and seconded that Don Lantz and Sarah Runnels be added to the IBIC's checking account signature card. After discussion, motion carried.

E. Membership – Catherine Freeman reported that dues for 2020 will not increase. Committee is developing a new parking permit system including all new window sticker permits instead of hanging permits. New permits will be mailed out with no option for pick up, and will be by request-only in 2020. New permits will be issued every year. A fee is being considered.

F. Properties – Bob Kernaghan reported that the generator has a scheduled maintenance plan. Also every Wednesday at 11:00 AM the generator will start up and run for approx. 10 minutes. Poulsbo Heating will inspect the furnace, there's a new door mat, multiple light bulbs changed, parking sign pole replaced, store's dumpster surround fence is finished, Store pays for recycle dumpster, IBIC pays for larger trash dumpster. Bob installed an outdoor drain line, and stepping stones near library. Playground behind clubhouse is in need of some refurbishing. A volunteer group is forming to give input to the board. Costs of needed work will be reported.

G. Boat Ramp – Paul Larson is looking into a new way of repairing/replacing the boat ramp. He has been in contact with a company named Waterfront Construction Inc. They gave a rough estimate of \$50,000 - \$70,000 dollars which includes permitting. This would be a modular, pre-fab cement system. Price and feasibility were discussed. Board will ask for a volunteer committee to continue investigating this ongoing project.

H. Security – Don Lantz informed the board of a new email address for IBIC trustee use only to keep a record of problems or crimes that are occurring in town. This email is not a substitute for calling 911. He will also investigate the purchase of security cameras for more of the IBIC's properties. New signs are being planned for next March or April. Wording is being developed by Security now and may include new "dusk to dawn" hours, property boundaries information and codes of conduct. The fire ring has been misused constantly and at all hours

of the night so the board has decided to have it removed.

I. Merchandise – Colleen Vlahovich for Madison Duckworth - New merchandise orders should arrive for sale by Oct. 19. The committee may discuss new designs, including Christmas or holiday designs.

J. House Rules / Clubhouse Rentals – Don Lantz for Judy Drew. In late September there were simultaneous events at both the clubhouse and Gill Park which conflicted with each other. One needed a quiet setting, one had amplified music. The trustees are looking over the rental agreement forms and rules to assure renters and residents that this will not happen again. Non-profit rental discount rates discussed at length. Rental rates of the pavilion and Gill Park will be going under review.

K. Volunteers Committee – Paul Larson and Susan Hancock will meet in the near future to discuss ways of organizing volunteers. One of their goals is to develop communication with those who have signed up as volunteers. If the board is in need of a volunteer group, this will become a vital resource. Tracking volunteer hours will also be discussed.

L. Breeze Committee – Sarah Runnels will head all Breeze departments; mailing, advertising and editor assistance for Dionne Deschenne. Sarah plans to increase Breeze copies slightly to assure the mail crew doesn't run short and to have extra copies available for those who want them. Also, there will be larger sealing tabs on the addressed (out of town) copies to assure they stay on during mail processing.

M. Adult & Children Activities – Coming up this fall: Kids Halloween Party on Oct. 31, Holiday Art Fair on Nov. 16, Children's Christmas Party Dec. 14.

V. Asset Checkout Form – Don Lantz requests that the Club design a form for tracking equipment and other assets that may be used by trustees or volunteers. One of the Club's MacBook Pro laptops is currently missing.

VI. Calendar – Board meetings are on SECOND THURSDAYS in the main hall of the clubhouse. Next board meetings; Thursday, Nov. 14, Jan. 9 at 5:00 PM. Indianola Days the weekend of Aug. 1, 2020.

VII. Adjourned at 7:54 PM

ELECTRONIC BUSINESS: Online communicated vote, September 22, 2019

Request was made via email by Don Lantz to approve Indiprints merchandise order, which was attached for review. The order was for more sweatshirts, t-shirts and hats totaling \$2,936.00. Approval was given by eight trustees with four trustees not responding. Vote carried.

Recorded and Submitted by Sarah Runnels, Secretary