

## Minutes for IBIC Board of Trustees Meeting - November 8, 2018

**Trustees present:** Kathy Caldwell, Bob Kernaghan, Emily Reckord Young, Kayleen Pritchard, Mary Benning-Hughes, Dionne Deschenne, Catherine Freeman, Bob Kraft, Sonja Selboe, and Dave McIlvena

**Trustees Absent:** Don Lantz, Madison Duckworth

**Community Attendees:** Charlie Zuzzio, K्राighton Dykstra-Deschenne, and Cassandra Lane

**I. Call to order** - IBIC November meeting was called to order by President Emily Young promptly at 7:30 p.m. November 8, 2018.

**II. Approval of minutes** - Emily asked for a motion to pass the minutes from October as submitted. Dionne objected to the minutes being passed as presented as she had submitted several corrections, which were not represented in the version distributed at the meeting. Trustees stated that they lost track of lengthy email exchanges. Emily suggested that due to time constraints, Kayleen consider incorporating the corrections into the minutes and send the revised version to the trustees to approve, then the meeting could proceed without lengthy discussion. It was suggested that in future months the minutes first be sent to Dionne to edit for Breeze publication before being distributed to the trustees to approve.

### III. Reports

**A. Treasurer** - Bob Kraft reported YTD income is \$82,647; expenses \$68,179. Present account balances as of October 30 are \$22,374 in checking and \$148,998 in money market account.

**B. Membership** - Catherine reported that there are no new members at this time. There was discussion about membership being offered on the Raise the Roof forms recently distributed at the community meeting on November 5. Dionne mentioned this would confuse fund reporting when we apply for grants. Bob Kraft and Catherine agreed. Because this form had not been submitted for approval to the Board, it was asked that the offer be stricken from the already printed forms. Kayleen and Dave agreed to do this before any more forms were circulated. The discussion about how to handle those forms already submitted was left without a motion.

**C. Merchandise** – No report.

**D. Clubhouse Rentals** – November is very busy with eight private rentals in addition to the ongoing weekly and monthly events. Ping Pong is resuming, and a Girl Scout Troop will also begin meeting twice monthly in the Clubhouse.

**E. Properties** - Bob Kernaghan reported lightbulbs were changed, stage box and back of stage were painted, and ping pong tables were in (thanks to Drew Horner and Bob Kernaghan). Ann and Don Lantz have beautified the Pavilion with plantings, a new fence, and have plans for stabilizing the port-a-potties, moving the fire pit and garbage cans, and perhaps adding a trellis near the back fence. Cary Cookson will no longer be with us for outdoor work. Don Gibson and crew fixed up the Clubhouse recently with mulching and weeding. The walkway in the play area has been resurfaced, weeded and mulched. A carpet was purchased for the toddler group to use. Two new Mutt Mitt cans were added and all cans were emptied every day. Some discussion was given to moving the doggy bags to Western Avenue.

**F. Security** - Emily reported that no date has been set for the next security meeting. Emily read a letter concerning what was needed for increased security and indicated there had been upwards of \$10,000 per year allotted for security in the past. With today's limited funds, we will focus on June.

**G. Adult & Children Activities** - Emily reported the Halloween Party was fantastic. The Clubhouse was full of creatively costumed families. All went well thanks to Bob Kernaghan, who helped set up and take down the event.

**H. Community Preparedness** - Dave reported that there will be a community preparedness meeting on November 28 from 6-8 pm. After his article in the Breeze last month, Dave has many enthusiastic community members who wish to participate, including nurses and first responders. Dave plans to have presenters, such as Scott James from Bainbridge Prepares, Kitsap Fire Department, and Kitsap County Department of Emergency Management, to name only a few.

### IV. Old Business

**Special Request:** Craig Jacobson made a special request to the Board for their approval in opening the Clubhouse to an all-community event being put on by the Hammu Arts Collective. He indicated that they would like to perform two shows on the evenings of April 12-13, 2019. This would be a

puppet show done in conjunction with Puget Sound tribes about a sea serpent. He asked if the rental fee could be waived, and agreed to pay the \$125 for cleaning to take place after the second performance. IBIC Board unanimously approved the request.

**A. Solar panels** – Kayleen and Dave reported that the meeting to open the pledge drive for the solar panel project held November 5, 2018 was very well attended with the majority of the board and 32 members of the community present. Kayleen introduced the project and people involved, and Dave explained the details of the project, the money needed from the community, the money sought in grant funds, and why moving in this direction was important. He has named this and future projects to follow “IBIC Generations.” Dave explained this title is being given to all projects regarding better ways to sustain IBIC structures. Bob Kernaghan explained that this could also eventually include other projects, such as a fire suppression systems for the Clubhouse. This project is set up as a model for the way future projects could be funded. Many questions were asked and answered. By the end of the evening, \$3010 had been donated toward the \$20,000 needed.

**B. Suquamish Tribe collaboration** - Dionne asked Emily if the letter previously revised by the Trustees had been signed and sent to the Tribe regarding collaborating for security in the community. Emily indicated it had not. Dionne reminded her that the plan of action had been discussed and agreed upon in two previous board meetings, and the letter had been circulated for revision on two occasions, all of which were opportunities to voice any concerns or objections, or make desired revisions. Emily stated that she did not wish to sign and send the letter herself as she was concerned it may upset her relationships with members of the Tribe. Emily will review & report back. (See Addendum A)

**C. Breeze Ads** - Mary is working to resolve the discrepancy between what was reported as Breeze Ad income by the Treasurer and what her records indicated. There were several ads that did not have recent payments collected. There was a discussion on whether the IBIC could make money on the ads, given the organization’s non-profit status.

**D. Board Transparency/Bylaws** - Dionne indicated this discussion could be tabled until the next meeting given the time,

**E. Wildwood Easement** - Dionne brought up continued community concerns over the Wildwood easement that was discussed two meetings prior. A lengthy discussion occurred, focusing on many issues, including:

- The issue of a state law on adverse possession that reads if encroachment is allowed without objection for ten years, one loses ownership of their property. Would this apply to Wildwood?
- Should the IBIC inform people encroaching on Wildwood of our objection?
- Do our by-laws mandate we be involved because of our “duty to care for the property of the Club and maintain and preserve the best interests of the Club at all times.”

At the conclusion of the discussion, which did not come to a unified view, Emily said she would seek counsel by writing a letter to the Conservancy asking what needed to or could be done to preserve the greenway. (See addendum B)

## **V. New Business**

**A. Clubhouse Generator** - Emily expressed concern that in the last two power outages the Clubhouse generator was not working. Bob Kernaghan called a technician who would be out on November 12 to check it. Bob agreed that there is a need to have a separate, accessible place for the keys to the generator, so that anyone who has access to the generator can find a key when needed. A solution will be identified.

**B. Food/Winter Drive** - Emily & Bob Kernaghan announced that there will be a food and clothing drive for the months of November 15 through January 15.

**C. Service to the community** - Dionne asked us to think about what services we provide to the community, as this will need to be effectively expressed to improve our chances of securing grant funds. Mary said this is well stated in the community phone book.

## **VI. Calendar**

**Meetings for the year** - SECOND THURSDAYS - December 13, February 7, March 14, April 11, May 9, June 13, July 11, August 8, Annual Meeting August 18. Indianola Days Aug 2-4.

**Events** - Movie Nights: December 1, 7PM; December 27, 7PM; Christmas party December 8.

**VII. Member comments** - Three members of the community introduced themselves.

Respectfully submitted, Kayleen Pritchard, Secretary

**Addendum A:** On November 27<sup>th</sup>, Dionne received a call from a member of the community who is also a member of the Suquamish Tribe, asking that the Board send a letter to Suquamish Tribal Council as soon as possible, as Council would be hearing from the caller the following week regarding the problems with the Orca compound, and the caller wanted the Council fully informed of the problems the community is experiencing. Dionne notified all officers of the board and Emily mailed a letter on November 30.

**Addendum B:** On November 10<sup>th</sup>, Emily contacted Suzie Pride with the County Right of Way Division, who advised on November 13<sup>th</sup> that with easements such as that protecting Wildwood, the County can require residents to move their private improvements at any time when a project begins.